

STATE OF TENNESSEE DEPARTMENT OF FINANCIAL INSTITUTIONS 414 UNION STREET, SUITE 1000 NASHVILLE, TENNESSEE 37219 (615) 741-2236 FAX (615) 741-2883

MEMORANDUM

TO:

ALL INDUSTRIAL LOAN & THRIFT REGISTRANTS

FROM:

Compliance Division

DATE:

May 20, 2008

RE:

ANNUAL REPORT required by Tenn. Code Ann. § 45-5-503

Pursuant to Tenn. Code Ann. § 45-5-503(a), each registrant shall file an annual report with the Commissioner by July 31 of each year. Furthermore, Tenn. Code Ann. § 45-5-503(c) requires that the report shall be filed in a form that may reasonably be required by the Commissioner and shall be sworn to by a responsible officer of the registrant.

Enclosed, please find the Uniform State Report/Annual Report Form and the accompanying instructions, Tenn. Code Ann. §45-5-503 requires that this report be returned to this department no later than July 31, 2008.

This report is designed to cover the lending activities conducted under the Industrial Loan and Thrift Companies Act. Accordingly, if you are acting only as an endorsement company it will not be necessary to complete the form in its entirety. Instead, simply print "Broker" in the upper left corner of page 8 of the annual report and complete the information under the heading "REPORTING ENTITY." Do not complete the report's schedules A-H.

1

If you have any questions regarding the above matters, please contact our office at (615) 741 -3186.



STATE OF TENNESSEE DEPARTMENT OF FINANCIAL INSTITUTIONS 414 UNION STREET, SUITE 1000 NASHVILLE, TENNESSEE 37219 (615) 741-2236 FAX (615) 741-2883

UNIFORM STATE REPORT/ANNUAL REPORT INTRODUCTION

The purpose of the uniform state report is to provide a detailed summary of information for all operations conducted by the legal entity required to file in accordance with the provisions set forth under the Regulated Loan Act, or imposed by the regulating authority administering the Act.

The reporting entity must follow all instructions explicitly. If a company or affiliate operates more than one licensed office, the report must be on a composite basis. When preparing the report, do not underline or change captions. **REPORT ALL AMOUNTS IN EVEN DOLLARS**. Where insufficient space is provided to set forth the facts adequately, attach a schedule giving the details.

DESCRIPTION OF LINES OF BUSINESS TO BE REPORTED

Throughout the report various references are made to the types of business activities engaged in by the reporting entity. These activities are defined as follows:

<u>Regulated Loan Business</u> – is business activity which necessitates the filing of an annual report.

Other Business - all other loan and non-loan related activities engaged in by the reporting entity not included as part of Regulated Loan Business.

<u>Total Business</u> - sum of all activities engaged in by the reporting entity.

NOTE: IF THERE IS MORE THAN ONE REGULATED LOAN BUSINESS IN A PARTICULAR STATE REQUIRING THE FILING OF AN ANNUAL REPORT, THE REPORT PRESENTED TO THAT STATE SHOULD BE MODIFIED TO INCLUDE AN ADDITIONAL SET OF COLUMNS FOR EACH REGULATED TYPE OF BUSINESS.

The following schedule letters, captions, and item numbers correspond with those shown in the report.

Reporting Entity

Items

- (1 & 2) Refer to the general instruction on the face of the report if filing on a composite basis.
- (3) Indicate the type of business organization which best describes the reporting entity.
- (4) Self-explanatory.
- (5) Self-explanatory.

SCHEDULE A Regulated Loan Business Profit Percentages

This schedule summarizes operating results by computing two (2) basic elements of concern from the factual information contained within the report. They are Rate of Return and Analysis of Charges on Loans.

Rate of Return

- (6) <u>Average Net Receivables Outstanding</u> NOTE: For purposes of this report "Net Receivables" are defined as gross receivables less unearned interest or discount before deducting reserve for bad debts as reported in Schedule C, column 40c, Row N.
- (7) Net Income Per Schedule B, Item 38.
- (8) Average Rate of Return Item 7 divided by Item 6.

Analysis of Charges on Loans

- (9) Calendar year gross Charges Collected and/or Earned Per Schedule B, Item 14, column 1.
- (10) <u>Average Monthly Rate Collected</u> Computed by dividing Item 9 by Item 6 and the result divided by twelve. In cases where a reporting entity has not been in operation for a full twelve (12) months, the result shall be divided by the actual number of months in operation.

Analysis of Expense per Account

- (11) Average Number of Accounts Outstanding Per Schedule C, Item 39, Row N.
- (12) Total Expenses Per Schedule B, Item 37, column 1.
- (13) <u>Average Monthly Expense per Account</u> Computed by dividing Item 12 by Item 11 and the result divided by twelve (12) months. In the case where a licensee has not been in operation for a full twelve (12) months, the result shall be divided by the actual number of months in operation.

SCHEDULE B Statement of Income and Expenses

The purpose of this schedule is to show all income and expenses derived or produced by the reporting entity throughout the calendar year covered by the report.

- (14) <u>Calendar Year Gross Charges Collected and/or Earned</u> This account must include all income derived from receivables. If the reporting entity's books are kept on a cash basis, this item will show the actual charges collected. If the reporting entity's books are kept on an accrual basis, this item will show the charges earned.
- (15) Other Income This account must itemize all other revenue earned or collected by the reporting entity not derived from receivables.
- (16) Total Operating Income The sum of Items 14 and 15.
- (17) <u>Advertising</u> This account must show the amount incurred by the reporting entity during the year for promoting or retaining the business of the reporting entity. Show only the amount for purchases of advertising supplies or outside services.
- (18) <u>Auditing</u> This account must show the amount incurred by the reporting entity during the year for accounting and auditing services.
- (19) <u>Bad Debts</u> This account must show the reporting entity's bad debts actually written off or accrued during the year.
- (19)(a) <u>Charge-offs</u> This line must show the bad debt expense for reporting entities using a direct charge-off method.
- (19)(b) <u>Deduct: Collections on Accounts Previously Charged-off</u> This account must show the total of amounts (principal, interest and other charges) received by the licensee during the year which were previously written off as a bad debt.
- (19)(c) Additions to Reserve for Bad Debts This account must show the addition to reserve for reporting entities using the accrual method.
- (20) <u>Depreciation and Amortization</u> This account must show amount expensed for fixed assets and other depreciable assets, such as debt expenses, organization expense, etc.
- (21) <u>Insurance & Fidelity Bonds</u> This account must show the amount expended by the reporting entity during the year for all insurance and bonding of employees.
- (22) <u>Legal Fees & Disbursements</u> This account must show the amount expended by the reporting entity during the year for legal fees and disbursements related to the activities of outside counsel. Do not include recording and notary fees.
- (23) Postage, Printing, Stationery and Supplies Self-explanatory.
- (24) <u>Rent, Janitorial Services and Utilities</u> This account must show the total amount paid by the reporting entity during the year for the rental of (buildings, office equipment, etc.) janitorial services and utilities, including heat, light, water, sewer, etc. Expenses for janitorial services must be included here if they are not performed by an employee. If they are performed by an employee, include in Item 26.
- (25) <u>Salaries of Officers</u>, <u>Owners and Partners</u> This item must include all salaries, bonuses, pensions paid during the year.
- (26) <u>Salaries of all other Employees</u> This item must include all salaries, bonuses, wages, pensions paid during the year.
- (27) <u>Taxes Other Than on Income</u> This item must include all property taxes, and any other taxes which are not shown separately.
- (28) <u>Licensee Fees</u> This account must show the amount incurred by the licensee during the year for license fees paid to city, county, state and federal governments.
- (29) <u>Telephone and fax</u> Self-explanatory.
- (30) <u>Travel</u>, <u>Auto Expense and Allowance</u> This account must show the amount incurred by the licensee during the year for travel and travel related activities. The amount must include but is not limited to either direct payment or employee reimbursements of air, taxi, bus, train, auto rental and leasing fees; lodging and meals, travel insurance; use of employee vehicles and gasoline, registration and other fees, insurance, and repairs associated with vehicles owned by the reporting entity.

- (31) <u>Supervision and Administration</u> This account must show the total amount of the expenses of an affiliated company during the year directly assigned and/or allocated to the reporting entity when not allocated to other items.
- (32) Other Expenses This account must list all other expenses incurred by the reporting entity not otherwise shown.
- (33) Interest Paid on Borrowed Funds Represents total interest expense on all debt obligations during the year.
- (34) Total Expenses Before Income Taxes Total of Items 17 33.
- (35) Income Before Income Taxes Item 16 less Item 34.
- (36) <u>Income Taxes</u> This item must show the amount of state and federal income taxes paid or accrued for the year.
- (37) Total Expenses Sum of Items 34 and 36.
- (38) Net Income Item 16 less Item 37.

SCHEDULE C Statement of Earning Assets

The purpose of this schedule is to provide a statement of earnings assets throughout the calendar year covered by the report.

(39) Number of Accounts Outstanding – Number of accounts outstanding at the end of each month. Divide Row M by twelve (12). In cases where a reporting entity has not been in operation for a full twelve (12) months, the result shall be divided by the actual number of months in operation.

(40) Loans Receivable

Column (40)(a) <u>Gross Receivables</u> – Accounts receivable that are outstanding at the end of each month. Total all amounts in Row M and divide total of Row M by twelve (12). In cases where a reporting entity has not been in operation for a full twelve (12) months, the result shall be divided by the actual number in operation.

Column (40)(b) <u>Less Unearned Finance Charges</u> – Divide Row M by twelve (12). In cases where a reporting entity has not been in operation for a full twelve (12) months, the result shall be divided by the actual number of months in operation.

Column (40)(c) <u>Total Net Loans Receivable</u> – Divide Row M by twelve (12). In cases where a reporting entity has not been in operation for a full twelve (12) months, the result shall be divided by the actual number of months in operation.

Column (40)(d) <u>Less Reserve for Bad Debts</u> – Divide Row M by twelve (12). In cases where a reporting entity has not been in operation for a full twelve (12) months, the result shall be divided by the actual number of months in operation.

Column (40)(e) <u>Adjusted Net Receivables</u> - Determined by subtracting column 40d from column 40c. Divide Row M by twelve (12). In cases where a reporting entity has not been in operation for a full twelve (12) months, the result shall be divided by the actual number of months in operation.

SCHEDULE D Delinquency Summary

The purpose of this schedule is to summarize delinquency on Regulated Loans using recency. If the reporting entity does not maintain statistics on recency, contractual delinquency may be reported provided disclosure of this fact is made in Schedule G, State of Operating Policies.

(41) <u>Past due Accounts</u> - Accounts which have had no collection of principal, interest or charges for 60 days or more. Items 41a and 41b are mutually exclusive as Item 41a should exclude amounts which are included under 16b. Item 41d is computed by dividing Item 41c by column 40a, Row L (gross outstanding at December 31).

SCHEDULE E Analysis of Regulated Loan and Other Business Activity

- (42) Loans Outstanding at Beginning of Year Same as Item 57 for the preceding year.
- (43) Loans Made During Year This item must show the total number and net amount.
- (44) Loan Balances Purchased During Year Self-explanatory.
- (45) Total Sum of Items 42 through 44.
- (46) Loan Balances Charged-Off During Year Self-explanatory.
- (47) Loan Balances Sold During the Year Self-explanatory.
- (48) Loans Outstanding at End of Year Must agree with Net Loans Receivable per Schedule C, column 40c, Row L.
- (49) Total Sum of Items 46 through 48.
- (50) Collections of Principal During the Year Item 45 less Item 49.
- (51) <u>Size Distribution of Regulated Loans Made During Year</u> This item must be completed to show the size distribution, by amount financed, of loans by number and net amount for the year.
- (52) <u>Distribution of Regulated Loans Made by Type of Security</u> In many cases loans may be made on more than one type of security. In such instances, classify according to primary security.

SCHEDULE F Legal Action

This schedule is designed to show cases in which legal remedies are used for collection of Regulated Business Accounts.

SCHEDULE G Statement of Operating Policies

In narrative form, set forth the accounting and/or operating policies during the period covered by this report. If there was a change in any policy since the filing of previous annual report, describe the former policy, the new policy, and the effective date of change from the old policy to the new policy.

SUPPLEMENTAL INSURANCE Information

This supplement is designed to provide profile information on insurance services made available to the borrower at their option.

AFFIDAVIT

The affidavit must be executed, if a corporation, by a duly authorized officer of such corporation, or by a partner, if a partnership, or by the owner, if an individual. In the case of illness or inability of such person to sign the affidavit, it may be executed in such case by a legal representative or agent. The affidavit should be made before a Notary Public or other person authorized to administer oaths.

FILE WITH:
TENNESSEE DEPARTMENT OF FINANCIAL INSTITUTIONS
COMPLIANCE DIVISION
414 UNION STREET, SUITE 1000
NASHVILLE, TN 37219

13. Average Monthly Expense per Account (See Instructions)

ANNUAL REPORT

CALENDAR YEAR ENDING DECEMBER 31,	
LICENSEES ENGAGED IN THE BUSINESS OF MAKING R	REGULATED LOANS
IN THE STATE OF	
READ THE INSTRUCTIONS CAREFULLY BEFORE COMP	
This form must be completed for each licensed office, unless a company or affiliate state, in which case this report should be on a Composite basis and Supplemental Schedunder "Reporting Entity" the name of the parent company in Item 1; "Composite" ur include Items 1 and 2 for each licensed location contained in this report.	lule must be completed. In such instances enter
REPORTING ENTITY	
1. Name of Licensee	License Number
2. Place of Business	
3. Sole Proprietorship Partnership Corporation	
4. Number of offices included in this report	
5. Number of employees within the state at year end	
SCHEDULE A REGULATED LOAN BUSINESS PROFIT PERC	EENTAGES
RATE OF RETURN	
 6. Average Net Receivables Outstanding (Must agree with Schedule C, column 40c, Row N) 7. Net Income (Schedule B, Item 38) 8. Average Rate of Return (Item 7 divided by Item 6) 	\$ \$
ANALYSIS CHARGES ON LOANS	
9. Calendar year gross Charges Collected and/or Earned (Schedule B, Item 14, column 10. Average Monthly Rate Collected (See Instructions)	\$%
ANALYSIS OF EXPENSE PER ACCOUNT	
11. Average Number of Accounts Outstanding (Must agree with Schedule C, Item 39, Row N)12. Total Expenses (Schedule B, Item 37, column 1)	\$ \$

SCHEDULE B STATEMENT OF INCOME AND EXPENSES

FOR CALENDAR YEAR OF JANUARY 1,		TO DECEMBER 31,	
	Column 1	Column 2	Column 3
	Regulated	Other	Total
•	Loan Business	Business	Business
	Loan Dusiness	Dusiness	Dusiness
14. Calendar year gross Charges Collected and/or Earned	\$	\$	\$
15. Other Income (itemize)	\$	\$	\$
			\$
(a)	\$ \$	\$	¢
(b)	Ψ	\$	\$
(6)	Ψ	Ψ	Φ
16. Total Operating Income	\$	\$	\$
EXPENSES			
17. Advertising	\$	\$	\$
18. Auditing	· \$	\$	\$
19. Bad Debts	\$	\$	\$
(a) Charge-offs	\$	\$	\$
(b) Deduct: Collections on Accounts	·	·	
Previously Charged Off	()	()	()
(c) Additions to Reserve for Bad Debts	\$	\$	\$
20. Depreciation and Amortization	\$	\$	\$
21. Insurance and Fidelity Bonds	\$	\$	\$
22. Legal Fees and Disbursements	\$	\$	\$
23. Postage, Printing, Stationery and			
Supplies	\$	\$	\$
24. Rent, Janitorial Services and Utilities	\$	\$	\$
25. Salaries of Officers, Owners and			.`-
Partners	\$	\$	\$
26. Salaries of all other Employees	\$	\$	\$
27. Taxes - Other than on Income	\$	\$	\$
28. License Fees	\$	\$	\$
29. Telephone and fax	\$	\$	\$
30. Travel, Auto Expense and Allowance	\$	\$	\$
31. Supervision and Administration			
(when not allocated to other items)	\$	\$	\$
32. Other Expenses	\$	\$	\$
(a)	\$	\$	\$
(b)	\$	\$	\$
(c)	\$	\$	\$
33. Interest Paid on Borrowed Funds	\$	\$	\$
34. Total Expenses before Income Taxes	\$	\$	\$
35. Income before Income Taxes	\$	\$	\$
36. Income Taxes	\$	\$	\$
(a) State	\$	\$	\$
(b) Federal	\$	\$	\$
37. Total Expenses (Item 34 plus Item 36)	\$	\$	\$
38. Net Income (Item 16 less Item 37)	\$	\$	\$

SCHEDULE C STATEMENT OF EARNING ASSETS

FOR	CALENDAR	VEAD	JANUARY 1.	TO DECEMBER 31.
run	CALENDAR	ILAK	JANUARI I.	IU DECEMBER 31.

			Regulated Loan Busi	ness	
39. Number of Accoun	nts Outstanding		Number		
(a) January (b) February					
(c) March					
(d) April (e) May					
(f) June					
(g) July					
(h) August(i) September					
(j) October					
(k) November					
(l) December					
(m) TOTAL					
(n) Total amount d	ivided by 12				
			Regulated Loan Busi	ness	
40. Loans Receivable			regulated Boun Busi		
	40a Gross	40b Less Unearned	40c Total Net Loans	40d Less Reserve	40e Adjusted Net
	Receivables	Finance Charges	Receivable	for Bad Debt	Receivables
(a) January					
(b) February					
(c) March (d) April					
(e) May			<u></u>		
(f) June					
(g) July (h) August					
(i) September					
(j) October					
(k) November(l) December					
(m) TOTAL					
(n) Total amount		,	•		
divided by 12	9⁄	%%	%	%	·%

SCHEDULE D DELINQUENCY SUMMARY

FOR CALENDAR YEAR END DECEMBER 31, _____

Regulated Loan Business

	2		
	Number	Unpaid Balance	
 41. Past due accounts, 60 days or more (see instructions) (a) 60-89 days (b) 90 days or more (c) Total (d) Recency Delinquency as a Percent of Gross Outstanding (Item 41c divided by Column 40a, Row L) 		\$ \$ \$	

SCHEDULE E ANALYSIS OF REGULATED AND OTHER BUSINESS ACTIVITY

NOTE: All balances provided in this Schedule should exclude unearned finance charges.

	Column 1 Regulated Loan Business		Column 2 Other Business	
	Number	Net Amount	Number	Net Amount
42. Loans outstanding at beginning of year (must agree with Schedule E, Item 57 of preceding year's report)		\$		\$
43. Loans made during year (Column 1 must agree with Items 51e and 52g)		\$		\$
44. Loan balances purchased during year		\$		\$
45. Total (Items 42 through 44)		\$		\$
46. Loan balances charged-off during year		\$		\$
47. Loan balances sold during year		\$		\$
48. Loans outstanding at end of year		\$		\$
49. Total (Items 46 through 48)		\$		\$
50. Collections of principal during the year (Item 45 less Item 49)		\$		\$

51. Size Distribution of Regulated Loans made during year:		
	Number	Net Amount
(a) 1,000 or less		\$
(b) 1,001 to 5,000		Δ
(c) 5,001 to 10,000		\$ \$
(d) In excess of 10,000		Φ.
(e) Total (must agree with Item 43, Column 1)		\$ \$
(c) Total (must agree with Hell 43, Column 1)		Φ
52. Distribution of Regulated Loans Made by Type of Security:		
2. Distribution of Regulated Board Made by Type of Security.	Number	Net Amount
		1 (ot 1 milount
(a) Household Goods Only		\$
(b) Automobiles Only		<u>\$</u>
(c) Both Household Goods and Automobiles		\$
(d) Unsecured		\$
(e) Real Estate		\$
(f) Other		\$
(g) Total (must agree with Item 43, Column 1)		\$
REGULATED	EDULE F LOAN BUSINESS LACTION	
NOTE: A borrower's account may appe		tions below.
	Number	Amount
	of Accounts	Due Amount
	of Accounts	Duc
53. Suits for recovery:		
(a) Suits instituted during period		\$
(b) Suits settled before judgment during period		φ <u></u>
(-) vernes vernes juagiment during period		Ψ
4. Possession of chattels obtained by licensee:		
(a) Household goods		\$
(b) Automobiles	-	\$ \$
(c) Other chattels and property		\$ \$
(-) and proporty	-	Φ
55. Sales of chattels by licensee:		
(a) Number		
(w) I talliool		

(b) Amount due(c) Amount collected

SCHEDULE G STATE OF OPERATING POLICIES

FOR CALENDAR YEAR JANUARY 1,	TO DECEMBER 31,
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In narrative form, set forth the accounting and/or operating policies during the period covered by this report for items such as: income recognition, establishing reserve for bad debts and charge-off procedure; allocation of interest expense and supervision and administration expenses of the parent company or affiliate to Regulated Loan Licensees; as well as the expense allocation method used in Schedule B.

If there was a change in any policy since the filing of the previous annual report, describe the former policy, the new policy, and the effective date of change from the old policy to the new policy.

SCHEDULE H SUPPLEMENTAL INSURANCE INFORMATION

Serrica	ENTITE INSORTING INFORMATION
56. Name of Insurance Companies for Customers of	Licensees:
(a) Credit Life	
	AFFIDAVIT
STATE OF	
COUNTY OF	
Ι,	, the undersigned, being the
of the	, licensee swear (or affirm), that to the best of my knowledge and belief the
statements contained in this report, including the according	ompanying schedules and statements (if any) are true and that the same is a true
and complete statement in accordance with the law.	
Subscribed and sworn to before me this	day of A. D
My commission expires:	